



## NOTIFICATION

This is hereby notified that, Internal Quality Assurance Cell (IQAC) of Hooghly Women's College is going to conduct a meeting on agenda laid down below on 26. 07. 2019 in IQAC office room at and from 1:30 PM. Members are requested to attain the said meeting positively and in timely.

**IQAC Members:**

1. Dr. Sima Banerjee – Chairperson
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee – Administrator, Hooghly-Chinsurah Municipality
4. Dr. Syamalina Goswami- Co-ordinator, IQAC
5. Dr. Syamapada Santra- Member
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member
8. Dr. Sadhan Pramanik- Member
9. Mr. Chirantan Hazra- Member
10. Dr. Anup Biswas- Member
11. Prof. Mongala Ghosh Roy- Member from Management
12. Dr. Uttaran Majumdar- Member from Management
13. Prof. Satyajit Biswas- Member from Management
14. Sri Ashok Kumar Jana (Librarian)- Member
15. Sri Jayanta Kumar Das (Cashier)- Member
16. Prof. Nanda Dulal Banerjee- Member from Society
17. Dr. Suchismita Ghosh Hazra- Alumni Member
18. Dr.. Mohanlal Gosh (External Expert on quality management)- Member from society
19. Sri. Moni Bhushan Dutta (Industrialist)- Member from Society
20. Dr. Sujit Kumar Roy (Educationalist)- Member from Society

Members are requested to work in accordance with UGC guidelines and engage themselves in development of a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College.

Agenda – 1: Approval of the minutes of last IQAC meeting (previous academic year,

Agenda – 2: To consider the Action Taken Report on the decisions of the last IQAC meeting.

Agenda – 3: To lay the quality road map for the academic year 2019-20.





# HOOGHLY WOMEN'S COLLEGE

(Govt. Sponsored)

P.O. & Dt. Hooghly, Pin - 712103, W.B.

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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

Agenda – 4: Review of activities of the NSS unit in the college as a part of the extension activities.

Agenda – 5: Discussion on CAS benefit of 06 teaching faculties.

19.07.2019



*Seema Banerjee*  
17/07/2019  
Principal

Hooghly Women's College  
Principal  
Hooghly Women's College



## Minutes

Date: 26. 07. 2019

Day: Friday

Time: 1:30 pm

Venue: IQAC office room

A Meeting of the Committee Constituted for Internal Quality Assurance Cell was held in IQAC office room on 26. 07. 2019 at 1:30 P.M. under the chairmanship of Dr. Sima Banerjee, Principal, Hooghly Women's College.

Members of IQAC:

1. Dr. Sima Banerjee – Chairperson *SB*
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee – Administrator, Hooghly-Chinsurah Municipality
4. Dr. Syamalina Goswami- Co-ordinator, IQAC *SG*
5. Dr. Syamapada Santra- Member *SS*
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member *KAT*
8. Dr. Sadhan Pramanik- Member *S. Pramanik*
9. Prof. Chirantan Hazra- Member *CH*
10. Dr. Anup Biswas- Member *AB*
11. Prof. Mongala Ghosh Roy- Member from Management *MGR*
12. Dr. Uttaran Majumdar- Member from Management *UM*
13. Prof. Satyajit Biswas- Member from Management *SB*
14. Sri Ashok Kumar Jana (Librarian)- Member *AJK*
15. Sri Jayanta Kumar Das (Cashier)- Member *JKD*
16. Prof. Nanda Dulal Banerjee- Member from Society
17. Dr. Suchismita Ghosh Hazra- Alumni Member *SGH*
18. Dr. Mohanlal Gosh (External Expert on quality management)- Member from society
19. Sri Moni Bhushan Dutta (Industrialist)- Member from Society
20. Dr. Sujit Kumar Roy (Educationalist)- Member from Society

At the outset Dr. Syamalina Goswami, Co-ordinator, Internal Quality Assurance Cell welcomed Dr. Sima Banerjee, Principal of Hooghly Women's College and Chairperson of Internal Quality Assurance Cell, and Hon'ble members of the Internal Quality Assurance Cell to the meeting of the IQAC.







# HOOGHLY WOMEN'S COLLEGE

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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

The following agenda were taken up at the meeting and resolution passed

## Agenda – 1: Approval of the minutes of last IQAC meeting (previous academic year, i.e. 2018-2019)

The minutes of the meeting were circulated through the IQAC office and the members have confirmed the same.

## Agenda – 2: To consider the Action Taken Report on the decisions of the last IQAC meeting.

It was decided that all the faculties to be asked to provide details of the action taken at the departmental level as per decisions of the previous IQAC meeting held and the same be presented at the next meeting of the IQAC and at the same time all the HoD will be requested for preservation of those documents for the future references

## Agenda – 3: To lay the quality road map for the academic year 2019-20.

It was resolved that all the departments be asked to submit the specific road maps in respect of:

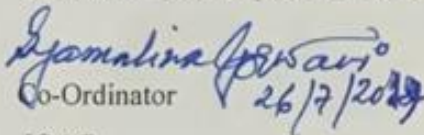
- Curriculum implementation.
- Innovation in teaching methodology like use of ICT.
- Arrangement of seminar, workshops etc.
- Industry interaction to generate employment for our beloved students.
- Formation of various Sub-committee to run the college smoothly and enhancement of outcome of the institution.

## Agenda – 4: Review of activities of the NSS unit in the college as a part of the extension activities.

All the extension activity reports were received from Dr. Samadyuti Halder, Asst. Prof, Department of Mathematics and Mrs. Arpita Saha, Assistant Librarian, the NSS officer of unit-I and Unit-II respectively. The reports were reviewed in the meeting and the officers were asked to continue their activities.

## Agenda – 5: Discussion on CAS benefit of 06 teaching faculties.

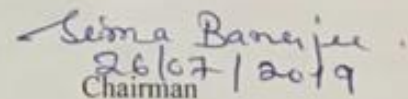
The members discussed about the processing of CAS of Dr. Uttaran Majumdar, Dr. Sadhan Pramanik, Dr. Biswajit Karmakar, Dr. Lily Mandal, Dr. Kajal Mal and Dr. Anup Biswas. The committee requested the Principal to initiate necessary steps.

  
Co-Ordinator 26/7/2019

IQAC  
Hooghly Women's College

Co-ordinator, IQAC  
Hooghly, Women's College



  
Chairman 26/07/2019

IQAC

Hooghly Women's College  
Principal  
Hooghly Women's College



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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

## NOTIFICATION

This is hereby notified that, Internal Quality Assurance Cell (IQAC) of Hooghly Women's College is going to conduct a meeting on agenda laid down below on 27.09.2019 in IQAC office room at and from 1:30 PM. Members are requested to attain the said meeting positively and in timely.

**IQAC Members:**

1. Dr. Sima Banerjee – Chairperson
2. Sri Asit Majumdar - President, G.B. Dr. (Community Member)
3. Gourikanta Mukherjee – Administrator, Hooghlu-Chinsurah Municipality Dr. Nandita Basu- Member
4. Dr. Syamalina Goswami- Co-ordinator, IQAC
5. Dr. Syamapada Santra- Member
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member
8. Dr. Sadhan Pramanik- Member S. P.
9. Prof. Chirantan Hazra- Member
10. Dr. Anup Biswas- Member
11. Prof. Mongala Ghosh Roy- Member from Management
12. Dr. Uttaran Majumdar- Member from Management
13. Prof. Satyajit Biswas- Member from Management
14. Sri Ashok Kumar Jana (Librarian)- Member
15. Sri Jayanta Kumar Das (Cashier)- Member
16. Prof. Nanda Dulal Banerjee- Member from Society
17. Dr. Suchismita Ghosh Hazra- Alumni Member
18. Dr. Mohanlal Gosh (External Expert on quality management)- Member from society
19. Sri Moni Bhushan Dutta (Industrialist)- Member from Society
20. Dr. Sujit Kumar Roy (Educationalist)- Member from Society

Members are requested to work in accordance with the UGC guidelines and engage themselves with the development of a quality system for the conscious, consistent, and accelerated plan of action to improve the academic and administrative performance of the College.





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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

**Agenda – 1:** Approval of the minutes of 1st IQAC meeting held on 26.07.2019

**Agenda – 2:** Action Taken Report from respective departments, considered in last IQAC meeting.

**Agenda – 3:** Consultation with Dr. Anup Biswas, Jt. Convenor of admission committee and Dr. Uttaran Majumdar, Convenor of admission committee regarding admission.

**Agenda – 4:** To enhance the awareness and popularisation of the students support services

20.09.2019



*Seema Banerjee*  
20/09/2019  
Principal

Hooghly Women's College

Principal  
Hooghly Women's College





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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

## Minutes

Date: 27.09.2019

Day: Friday

Time: 1:30 pm

Venue: IQAC office room

A Meeting of the Committee Constituted for Internal Quality Assurance Cell was held in IQAC office room on 27.09.2019 at 1:30 P.M. under the chairmanship of Dr. Sima Banerjee, Principal, Hooghly Women's College.

Members:

1. Dr. Sima Banerjee – Chairperson *SB*
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee – Administrator, Hooghly-Chinsurah Municipality
4. Dr. Syamalina Goswami- Co-ordinator, IQAC *Syamalina*
5. Dr. Syamapada Santra- Member *SS*
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member *K. Dey*
8. Dr. Sadhan Pramanik- Member *S. Pramanik*
9. Prof. Chirantan Hazra- Member *CH*
10. Dr. Anup Biswas- Member *AB*
11. Prof. Mongala Ghosh Roy- Member from Management *MGR*
12. Dr. Uttaran Majumdar- Member from Management *UM*
13. Prof. Satyajit Biswas- Member from Management *SB*
14. Sri Ashok Kumar Jana (Librarian)- Member *AJK*
15. Sri Jayanta Kumar Das (Cashier)- Member *JKD*
16. Prof. Nanda Dulal Banerjee- Member from Society
17. Dr. Suchismita Ghosh Hazra- Alumni Member *SGH*
18. Dr. Mohanlal Gosh (External Expert on quality management)- Member from society
19. Sri Moni Bhushan Dutta (Industrialist)- Member from Society
20. Dr. Sujit Kumar Roy (Educationalist)- Member from Society

At the outset Dr. Syamalina Goswami, Co-ordinator, Internal Quality Assurance Cell welcomed Dr. Sima Banerjee, Principal of Hooghly Women's College and Chairperson of Internal Quality Assurance Cell, and Hon'ble members of the Internal Quality Assurance Cell of the IQAC.





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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

The following agenda were taken up at the meeting and resolutions passed

## Agenda – 1: Approval of the minutes of previous IQAC meeting held on 26.07.2019

The minutes of the meeting were circulated through the IQAC office and the members have confirmed the same.

## Agenda – 2: Action Taken Report from respective departments considered in last IQAC meeting.

Action taken report from respective departments considered and verified.

## Agenda – 3: Consultation with Dr. Anup Biswas, Jt. Convenor of admission committee and Dr. Uttaran Majumdar, Convenor of admission committee regarding admission.

Report was taken from respective convenors regarding the admission system and department wise number of admitted students. The IQAC expressed their satisfaction regarding the online admission system.

## Agenda – 4: To enhance the awareness and popularisation of the student support services.

It was resolved that the college will set up a separate window service for students which will cater to all academic and administrative enquiries and requirements of the students.

*Samalita Ghosh*  
27/9/2019  
Co-Ordinator  
IQAC


Hooghly Women's College

**Co-ordinator, IQAC**  
Hooghly, Women's College



*Seema Banerjee*  
27/9/19  
Chairman  
IQAC

Hooghly Women's College

 **Principal**  
Hooghly Women's College





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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

## NOTIFICATION

This is hereby notified that, Internal Quality Assurance Cell (IQAC) of Hooghly Women's College is going to conduct a meeting on agenda laid down below on 24.01.2020 in IQAC office room at and from 1:30 PM. Members are requested to attain the said meeting positively and in timely.

**IQAC Members:**

1. Dr. Sima Banerjee – Chairperson
2. Sri Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee – Administrator, Hooghlu-Chinsurah Municipality
4. Dr. Syamalina Goswami- Co-ordinator, IQAC
5. Dr. Syamapada Santra- Member
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member
8. Dr. Sadhan Pramanik- Member
9. Prof. Chirantan Hazra- Member
10. Dr. Anup Biswas- Member
11. Prof. Mongala Ghosh Roy- Member from Management
12. Dr. Uttaran Majumdar- Member from Management
13. Prof. Satyajit Biswas- Member from Management
14. Sri Ashok Kumar Jana (Librarian)- Member
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16. Prof. Nanda Dulal Banerjee- Member from Society
17. Dr. Suchismita Ghosh Hazra- Alumni Member
18. Dr. Mohanlal Gosh (External Expert on quality management)- Member from society
19. Sri Moni Bhushan Dutta (Industrialist)- Member from Society
20. Dr. Sujit Kumar Roy (Educationalist)- Member from Society

Members are requested to work in accordance with UGC guidelines and engage themselves in development of a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College.

**Agenda – 1:** Approval of the minutes of previous IQAC meeting held on 27.09.2019

**Agenda – 2:** Discussion on installation of cold drinking water system

**Agenda – 3:** Discussion regarding the celebration of “nabin boron”(freshers Welcome) and college social.

**Agenda – 4:** Appointment of work distribution in-charge to monitor the works of various sub-committee.

16.01.2020



*Sima Banerjee*  
Principal

Hooghly Women's College

Principal  
Hooghly Women's College



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(Govt. Sponsored)  
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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

## Minutes

Date: 24.01.2020

Day: Friday

Time: 1:30 pm

Venue: IQAC Office Room

A Meeting of the Committee Constituted for Internal Quality Assurance Cell was held in IQAC office room on 24.01.2020 at 1:30 P.M. under the chairmanship of Dr. Sima Banerjee, Principal, Hooghly Women's College.

Members:

1. Dr. Sima Banerjee – Chairperson *SB*
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee – Administrator, Hooghlu-Chinsurah Municipality Dr. Nandita Basu-Member
4. Dr. Syamalina Goswami- Co-ordinator, IQAC *Syama*
5. Dr. Syamapada Santra- Member *SS*
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member *K.D.*
8. Dr. Sadhan Pramanik- Member *S. Pramanik*
9. Prof. Chirantan Hazra- Member *CH*
10. Dr. Anup Biswas- Member *AB*
11. Prof. Mongala Ghosh Roy- Member from Management *MGR*
12. Dr. Uttaran Majumdar- Member from Management *UM*
13. Prof. Satyajit Biswas- Member from Management *SB*
14. Sri Ashok Kumar Jana (Librarian)- Member *AJK*
15. Sri Jayanta Kumar Das (Cashier)- Member *JKD*
16. Prof. Nanda Dulal Banerjee- Member from Society
17. Dr. Suchismita Ghosh Hazra- Alumni Member *SGH*
18. Dr. Mohanlal Gosh (External Expert on quality management)- Member from society
19. Sri. Moni Bhushan Dutta (Industrialist)- Member from Society
20. Dr. Sujit Kumar Roy (Educationalist)- Member from Society

At the outset Dr. Syamalina Goswami, Co-ordinator, Internal Quality Assurance Cell welcomed Dr. Sima Banerjee, Principal of Hooghly Women's College and Chairperson of Internal Quality Assurance Cell, and Hon'ble members of the Internal Quality Assurance Cell of the IQAC.







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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

The following agenda were taken up at the meeting and resolutions passed

## Agenda – 1: Approval of the minutes of last IQAC meeting

The minutes of the last meeting were read out at IQAC office and the members have confirmed the same.

## Agenda – 2: Discussion on installation of cold drinking water system

As demanded from students, IQAC also feels the presence of cold drinking water system and committee has placed the need to principal to install a cold drinking water system in the college campus.

## Agenda – 3: Discussion regarding the celebration of “nabin boron”(Freshers Welcome ) and college social

Unanimously it was decided that the “nabin boron” programme will be organised for this on- going academic session. Cultural committee was instructed to arrange for the same as early as possible.

## Agenda – 4: Appointment of work distribution in-charge to monitor the works of various sub-committee

Senior professor of this college Dr. Syamapada Santra was appointed as a works distribution in-charge of various sub-committee and carried out required meetings with the in-charge of various sub-committee from time to time.

*Syamapada Santra*  
Co-Ordinator  
IQAC  
24/11/2020

Hooghly Women's College



*Seema Banerjee*  
24/11/2020  
Chairman  
IQAC

Hooghly Women's College

Co-ordinator, IQAC  
Hooghly, Women's College

 Principal  
Hooghly Women's College





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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

## NOTIFICATION

This is hereby notified that, Internal Quality Assurance Cell (IQAC) of Hooghly Women's College is going to conduct a meeting on agenda laid down below in IQAC office room at and from 1:30 PM. Members are requested to attend the said meeting positively and in time.

**IQAC Members:**

1. Dr. Sima Banerjee – Chairperson
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee – Administrator, Hooghly-Chinsurah Municipality
4. Dr. Syamalina Goswami- Co-ordinator, IQAC
5. Dr. Syamapada Santra- Member
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member
8. Dr. Sadhan Pramanik- Member
9. Prof. Chirantan Hazra- Member
10. Dr. Anup Biswas- Member
11. Prof. Mongala Ghosh Roy- Member from Management
12. Dr. Uttaran Majumdar- Member from Management
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Members are requested to work in accordance with the UGC guidelines and engage themselves in development of a quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the College.

**Agenda – 1:** Approval of the minutes of last IQAC meeting

**Agenda – 2:** Future plan related to COVID-19 if unfavourable situations arise.

**Agenda – 3:** Direction to the Head of the respective department regarding workload distribution.

**Agenda – 4:** To discuss the adoption of the policies for slow and advanced learners.

*Sima Banerjee*  
Principal



Hooghly Women's College  
Principal  
Hooghly Women's College



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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

## Minutes

Date: 28.02.2020 Day: Friday Time: 1:30 pm Venue: IQAC Office Room

A Meeting of the Committee Constituted for Internal Quality Assurance Cell was held in IQAC office room on 28.02.2020 at 1:30 P.M. under the chairmanship of Dr. Sima Banerjee, Principal, Hooghly Women's College.

### Members:

1. Dr. Sima Banerjee - Chairperson *SB*
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee - Administrator, Hooghlu-Chinsurah Municipality
4. Dr. Syamalina Goswami- Co-ordinator, IQAC *[Signature]*
5. Dr. Syamapada Santra- Member *[Signature]*
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member *[Signature]*
8. Dr. Sadhan Pramanik- Member *S. Pramanik*
9. Prof. Chirantan Hazra- Member *[Signature]*
10. Dr. Anup Biswas- Member *[Signature]*
11. Prof. Mongala Ghosh Roy- Member from Management *[Signature]*
12. Dr. Uttaran Majumdar- Member from Management *[Signature]*
13. Prof. Satyajit Biswas- Member from Management *[Signature]*
14. Sri Ashok Kumar Jana (Librarian)- Member *[Signature]*
15. Sri Jayanta Kumar Das (Cashier)- Member *[Signature]*
16. Prof. Nanda Dulal Banerjee- Member from Society
17. Dr. Suchismita Ghosh Hazra- Alumni Member *[Signature]*
18. Dr. Mohanlal Gosh (External Expert on quality management)- Member from society
19. Sri Moni Bhushan Dutta (Industrialist)- Member from Society
20. Dr. Sujit Kumar Roy (Educationalist)- Member from Society

At the outset Dr. Syamalina Goswami, Co-ordinator, Internal Quality Assurance Cell welcomed Dr. Sima Banerjee, Principal of Hooghly Women's College and Chairperson of Internal Quality Assurance Cell, and Hon'ble members of the Internal Quality Assurance Cell.





# HOOGHLY WOMEN'S COLLEGE

(Govt. Sponsored)

P.O. & Dt. Hooghly, Pin - 712103, W.B.

[Accredited "B" by NAAC, Bangalore]

Ph. : 2680-2335 (Principal)

2680-5033 (Office)

The following agenda were taken up at the meeting and resolutions passed

## Agenda – 1: Approval of the minutes of previous IQAC meeting

The minutes of the last meeting were read out at IQAC office and the members have confirmed the same.

## Agenda – 2: Meeting related to COVID-19 if unfavourable situation arise


It was decided the college would follow as per the direction of the higher authority. All the activities will be taken or reoriented in such a way so that teaching-learning procedure will not be hampered.

## Agenda – 3: Meeting regarding workload distribution among the Head of the respective department.

All heads of the respective departments will be directed to hold meeting regarding time table and workload allotment with their departmental colleagues.

## Agenda – 4: To discuss the adoption of the policies for slow and advance learner

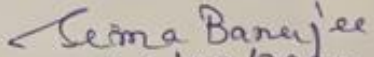
Head of the respective departments will be informed to identify the slow and advanced learner and take necessary action to carry out the teaching-learning process properly and in turn inform the academic committee from time to time as possible.

  
Co-Ordinator  
IQAC

Hooghly Women's College

Co-ordinator, IQAC  
Hooghly, Women's College



  
28/02/2020  
Chairman  
IQAC

Hooghly Women's College  
Principal  
Hooghly Women's College





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Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

## NOTIFICATION

This is hereby notified that, Internal Quality Assurance Cell (IQAC) of Hooghly Women's College is going to conduct a meeting through virtual mode on agenda laid down below on 08.06.2020 at and from 7:30 PM. Members are requested to attain the said meeting positively and in a timely manner. Meeting link will be shared in due time.

**IQAC Members:**

1. Dr. Sima Banerjee – Chairperson
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee – Administrator, Hooghlu-Chinsurah Municipality
4. Dr. Syamalina Goswami- Co-ordinator, IQAC
5. Dr. Syamapada Santra- Member
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member
8. Dr. Sadhan Pramanik- Member
9. Prof. Chirantan Hazra- Member
10. Dr. Anup Biswas- Member
11. Prof. Mongala Ghosh Roy- Member from Management
12. Dr. Uttaran Majumdar- Member from Management
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20. Dr. Sujit Kumar Roy (Educationalist)- Member from Society

Members are requested to work in accordance with UGC guidelines and engage themselves in development of a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College.

**Agenda – 1:** Approval of the minutes of previous IQAC meeting held on 28.02.2020

**Agenda – 2:** Regarding adoption of online mode of education system.

**Agenda – 3:** Discussion about maintenance of quality education through online mode.

*Sima Banerjee*  
Principal



Hooghly Women's College  
Principal  
Hooghly Women's College



# HOOGHLY WOMEN'S COLLEGE

(Govt. Sponsored)

P.O. & Dt. Hooghly, Pin - 712103, W.B.

[Accredited "B" by NAAC, Bangalore]

Ph. : 2680-2335 (Principal)  
2680-5033 (Office)

## Minutes



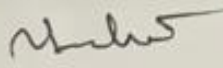

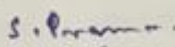

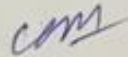

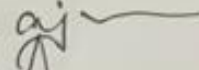


Date: 08.06.2020

Day: Monday Time: 7:30 pm

Venue: Virtual mode

A Meeting of the Committee Constituted for Internal Quality Assurance Cell was conducted through virtual mode due to COVID-19 pandemic situation and signatures of esteemed members were collected later, On 08.06.2020 at 7:30 P.M. under the chairmanship of Dr. Sima Banerjee, Principal, Hooghly Women's College.

### Members:

1. Dr. Sima Banerjee – Chairperson 
2. Sri. Asit Majumdar - President, G.B. Dr. (Community Member)
3. Sri. Gourikanta Mukherjee – Administrator, Hooghlu-Chinsurah Municipality
4. Dr. Syamalina Goswami- Co-ordinator, IQAC 
5. Dr. Syamapada Santra- Member 
6. Dr. Nandita Basu- Member
7. Prof. Kabita Dey- Member 
8. Dr. Sadhan Pramanik- Member 
9. Prof. Chirantan Hazra- Member 
10. Dr. Anup Biswas- Member
11. Prof. Mongala Ghosh Roy- Member from Management
12. Dr. Uttaran Majumdar- Member from Management 
13. Prof. Satyajit Biswas- Member from Management 
14. Sri Ashok Kumar Jana (Librarian)- Member 
15. Sri Jayanta Kumar Das (Cashier)- Member 
16. Prof. Nanda Dulal Banerjee- Member from Society
17. Dr. Suchismita Ghosh Hazra- Alumni Member 
18. Dr. Mohanlal Gosh (External Expert on quality management)- Member from society
19. Sri Moni Bhushan Dutta (Industrialist)- Member from Society
20. Dr. Sujit Kumar Roy (Educationalist)- Member from Society

At the outset Dr. Syamalina Goswami, Co-ordinator, Internal Quality Assurance Cell welcomed Dr. Sima Banerjee, Principal of Hooghly Women's College and Chairperson of Internal Quality Assurance Cell, and Hon'ble members of the Internal Quality Assurance Cell of the IQAC.





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The following agenda were taken up at the meeting and resolutions passed

## Agenda – 1: Approval of the minutes of previous IQAC meeting

The minutes of the last meeting were read out at IQAC office and the members have confirmed the same.

## Agenda – 2: Regarding adoption of online mode of education system

As the members are not aware about how long the suspension of normal classes will continue in Colleges and Universities in the pandemic situation, after threat bare discussion, members jointly showed their agreement for adoption of online mode of delivery to keep the education system active for their beloved students.

It is decided that all the faculty members will be instructed to carry on the classes through virtual mode.

## Agenda – 3: Discussion about maintenance of quality education through online mode

As virtual education will be continued and most students come from rural areas, quality of education should be maintained by identifying the slow and advanced learners. Respected teachers are requested to take necessary steps for the same as has been decided.

Co-Ordinator  
IQAC

Hooghly Women's College

Co-ordinator, **IQAC**  
Hooghly, Women's College



Chairman  
IQAC

Hooghly Women's College  
Principal  
Hooghly Women's College